

# Earthshine Lodge Food Service

Job Title: Kitchen Assistant

Reporting relationships:

- Lodge Cook
- Site / Program Managers



Starting Date: ASAP (by March 19, 2021)

## **Position Summary:**

Earthshine Lodge is hiring a Kitchen Assistant to provide food service support for guests including families, outdoor education program guests, and weekend guests. From April-May, Earthshine will be offering outdoor education to small school groups and we expect weekend guests throughout the spring. We are looking for a Kitchen Assistant that can assist with delivering high quality and healthy family-oriented meals to our guests. Earthshine is currently offering 3 meals per day for our Wednesday through Friday Outdoor Education programs (ranges: 4-40 guests) and weekend meals include dinner and breakfast as a part of the room booking from Friday evening through Sunday morning. A box lunch system is also in place upon request. Weekends can range from 0-50 guests. The Kitchen Assistant will work directly with our Lodge Cook and Site / Program Managers to assist in providing comforting and healthy meals that keep Earthshine Lodge guests coming back again and again.

## **Kitchen Assistant Responsibilities:**

1. **Food Preparation:** In conjunction with our Lodge Cook, consistently delivers attractive and creative meals that are among the highlights of our guests' experience. Meals are consistently served on time with appropriate portions so that there are no shortages and waste is maintained at a minimum.
2. **Cooking:** Will be trained to assist as needed with cooking responsibilities for Outdoor Education programs, weekend/summer guests, and special events.
3. **Kitchen Cleanliness:** Will work to maintain a high level of overall cleanliness for the kitchen, dish room, dry storage, freezer, food preparation equipment, and all aspects of the preparation, holding, and serving of food in food service areas including recovery and storage of food and disposal of scrapping and waste. At Earthshine, we maintain all health department regulations, we strive to maintain a positive and cooperative environment, and we work together to address any and all concerns related to food service and the overall working environment.
4. **Dining Hall / Common Area Cleanliness:** The Kitchen Assistant will help to set up for and clean up after meals in both the upstairs and downstairs dining rooms.
5. **Serving:** The Kitchen Assistant will assist in serving meals to Earthshine guests, filling up water / drink containers, restocking condiments, etc.
6. **Waste Management:** Assist the Lodge Cook, and Onsite Managers with food waste, recycling, compost, etc.
7. **Other:** Will respond to other tasks and responsibilities as assigned by the Lodge Cook and / or Management team.

**Education and / or Experience:**

- Experience in commercial / institutional food service preferred.
- High school graduate with food service training or experience preferred.
- Interest and willingness to be trained by the Lodge Cook is important as we develop the skill set of this person to take on more responsibility as time goes on.

**Additional Skills:**

- Commercial and institutional cooking and baking skills preferred.
- Understanding of basic health and safety requirements as they relate to commercial food service.
- Knowledge of the use and maintenance of commercial kitchen equipment.

**Expectations:**

- Assist with developing consistency and stability in the performance of food service at Earthshine.
- Able to work flexible hours including most weekends.
- Self-directed and able to work independently as needed.
- Ability to lift and carry heavy food containers and transport food from dry storage and outdoor freezer using a cart or hand truck on the kitchen ramp.
- Able to remain flexible and adapt as things change with the unknowns of bookings during COVID-19.

**Compensation & Benefits**

- Hourly rate based on experience. Fantastic work environment with a team of passionate employees.
- Collaborative work environment with a growing team of passionate employees.
- Working in a beautiful setting - a mountaintop property, bordering Pisgah National Forest, with miles of scenic views.
- An adventure-friendly employer - we encourage staff to take time to enjoy the outdoors, travel, adventure (whatever that looks like for each individual), and explore personal goals.
- All positions qualify to participate in our growing gear discount program.